Guidelines for 2019 University Recommended Japanese Government Scholarship

Muroran Institute of Technology

1. MuroranIT's Qualifications

The candidates whom MuroranIT recommends to MEXT should satisfy "(1)" and "(2)" in MuroranIT's Qualifications in addition to "2. MEXT's Qualifications".

(1) An applicant must belong to one of the following 3 categories.

a) An applicant who obtained or will obtain a bachelor's or master's degree by the point of travel time to Japan and received an official recommendation from a university which has concluded an academic agreement with MuroranIT.

b) An applicant who has received an official recommendation from the president or department head (or higher position) of any university that has had academic exchanges with MuroranIT.

c) An applicant who has received a recommendation from the president of his or her home university for his contribution to the improvement of education and research, even if his or her home university does not have any academic exchange with MuroranIT.

(2) Acceptance permission from a MuroranIT faculty member (refer to "NOTE" at the end of this document)

Before an application to MuroranIT, the applicant should contact one of the MuroranIT faculty members and receive an acceptance permission from his or her intended supervisor at MuroranIT through a full discussion regarding research plan.

2. MEXT's Qualifications

(1) Who can apply for: An applicant should be an international student at university graduate level and newly study from abroad in Japan.

(2) Nationality: An applicant must have the nationality of a country that has diplomatic relations with the Japanese Government.

(3) Age: An applicant must be less than 35 as of April 1 in 2019 (born on or after April 2 in 1984)

(4) Academic background: An applicant must have academic ability equivalent to or greater than that of a Japanese university graduate by the point of travel time to Japan.

(5) Field of study: An applicant should apply for the field of study that they studied at their previous university or a related field (Concurrently, the research field should be covered in MuroranIT).

(6) Health: An applicant must be physically and mentally healthy to pursue their studies at MuroranIT.

(7) Arrival in Japan: An applicant must arrive at MuroranIT between September 17 and October 15 in 2019.

(8) Exclusion: Applicants in the following categories are not eligible for this scholarship:

①An active member of the military or a civilian employed by the military;

②An applicant who is unable to travel to Japan within the designated period by MuroranIT.

③A former recipient of a Japanese Government Scholarship is ineligible unless he or she has had at least three years of research or teaching experience at the time of receiving the new scholarship after the completion of their previous scholarship.

④A recipient of scholarship from Japanese government (MEXT) or the Japan Student Services Organization (JASSO) or other organizations (including his/her own government) after coming to Japan.

⑤An applicant who plans to be enrolled in a Japanese university as a privately-financed international student in 2019.

3. Scholarships and other benefits
 (1) Amount of scholarship listed below will be granted to the recipients.
   -Research Student: ¥143,000 per month
   -Master's Course Student: ¥144,000 per month
   -Doctor's Course Student: ¥145,000 per month
 (2) Entrance and tuition fees will be exempted.
 (3) Travel expenses:
   ①Ticket to Japan: The student will be issued an economy class air ticket from the international airport nearest the student's residence in his/her country to Narita Airport or to New Chitose Airport if it is more economical.
   ②Return ticket: The student who has completed his/her study will be issued an economy class air ticket from Narita Airport or New Chitose Airport to the international airport of his/her country nearest his/her place of residence.
 (4) Scholarship Period:
   ①For degree students: scholarship will be granted from October in 2019 for the regular period of degree course.
   ②For non-degree students: scholarship will be granted for one year and six months at the longest from October in 2019 to March in 2021.
 (5) Scholarship Extension:
   If a MEXT scholarship recipient wishes to proceed to a doctoral course from a master's course or to a master's course from non-degree course, the extension might be granted to only extremely outstanding students through the screening.

4. Required Application Documents
 (1) No1_2019 Application Form for Japanese Government (MEXT) Scholarship (Research Students)
 (2) No2_ Field of Study and Research Plan
 (3) Copy of passport (face photo page)
 (4) Letter of recommendation from the head of the research department (or higher position) of the university the student last attended (should be addressed to the President of Muroran Institute of Technology)
 (5) Photograph: Passport-type photo taken within the last 6 months (4.5 x 3.5 cm, upper-body, full-faced, without a cap). Write an applicant's name and nationality on the back and paste it to the application form.
 (6) Copy of certificate of graduation (or expected graduation) from most recent academic institution attended (undergraduate or graduate degree program)
 (7) Copy of transcript from most recent academic institution attended (undergraduate or graduate degree program) and Grading System from Home University
 (8) Copy of rank certificate specifying academic excellence of the applicant from most recent academic institution attended (undergraduate or graduate degree program) if it is not described on your transcript submitted. It must clearly show the student's rank using a grading system such as GPA, A, B, C class divisions, or what number the student placed in his class.
 (9) Abstract of graduation thesis (Summary of contents briefly)
 (10) Proof of Language Proficiency (English or Japanese) – copies of the results of objective tests such as TOEFL, TOEIC, CEFR, IELTS, the Japanese-Language Proficiency Test (JLPT), or the Examination for Japanese University Admission for International Students (EJU) in the subject of Japanese as a Foreign Language.
   *In case of English, an applicant is required to have a capability equal to or greater than CEFR B2 equivalent.
   *In case of Japanese, an applicant is required to have a capability equal to or greater than JLPT N2 equivalent.

5. **Document Submission & Submission Deadline**
   (How to submit)
   ① Home university must dispatch all the required documents listed above in 4 Required Application Documents concerning one applicant to the below mailing address by a trackable international express mail such as EMS (Express Mail Service).
   ② In addition, <u>please send PDF files of all the documents to the e-mail account of the Center for International Relations in advance of post mail. Note that documents of No1 and No2 have to be sent to us not only in PDF format but also in Excel or Word format.</u> The title of e-mail should be "MEXT Scholarship recommendation_ your university name".

Mailing Address: The Center for International Relations, Muroran Institute of Technology, 27-1
          Mizumoto-cho, Muroran, 050-8585, Japan,
           TEL: (+81) 143-46-5880 /Fax: (+81) 143-46-5889
E-mail Address: kokusai@mmm.muroran-it.ac.jp (Center for International Relations)
Inquiries: Please do not hesitate to contact us by e-mail if you have any further inquiries.
           (Ms. Mai IKEDA is in charge of this scholarship.)

Deadline: All documents must arrive no later than January 25 (Fri.), 2019.

6. **Application Instructions**
    a. All documents must be written in Japanese or English, and be created in A4 format using software such as MS Word and Excel. A document written in any other language must be accompanied with a Japanese translation.
    b. Submitted documents will not be returned.
    c. The thesis abstract should be concise and to the point.
    d. Incomplete or overdue documents will not be accepted.

[NOTE] When you wish for an acceptance permission from a MuroranIT faculty member
① Access to "Data base of researchers at MuroranIT" through the below URL for intended supervisor's research field, e-mail address, etc.
   URL: http://rdsoran.muroran-it.ac.jp/search?m=home&l=en

② Contact one of the MuroranIT faculty members in pursuit of an acceptance permission by e-mail titled "MEXT scholarship candidate_####_%%university ####=your name, %%=name of your university". In addition, please be sure to enclose the following documents as reference materials for the applicant's intended supervisor.

1. Your CV
2. Research field and research plan in MuroranIT
   *You can use the form named "Field of Study and Research Plan".
3. Summary of Master's thesis
4. A publication list if you have