

Information

National Institute of Technology- Anan College Japan

I. How to buy the bus ticket from Kansai airport to Tokushima

1. After you walk out the exist gate. You will see the Information Desk please ask them how to buy the bus ticket to Tokushima. They will show you how.
2. The window to sell bus tickets is located on the right when you exist the building to go outside.
3. This is the bus schedule
http://www.kate.co.jp/pc/e_time_table/e_naruto.html
4. How to buy bus tickets
http://www.kate.co.jp/pc/e_lim_guide/e_lim.html
5. The ticket will be 4,100 JPY/person/1 way from Kansai to Tokushima station (2018)
3,900 JPY/person/1 ways from Kansai to Matsushige (2018)
6. After buy the ticket, if you still have some time please go back inside the building for cooler (or warmer) temperature. Please wait in line at the bus terminal #2 about 10 to 15 mins before the departure time.
It will takes 3 hours or more from Kansai airport to Tokushima or Matsushige bus stop. Matsushige is before Tokushima.
7. Depend on when you will arrive, I.O staff will set up pick up schedule from Tokushima Station to Anan. It will take 60 minutes by car from Tokushima to Anan. The pick up schedule will be set when I.O staff receive your fly tickets.
8. In case you late for the first bus that you had scheduled with I.O staff, please make a phone call and inform I.O staff of your next bus schedule, so I.O staff will adjust the time to pick you up at Tokushima or Matsushige bus stop . I.O vice director is Dr. Shiromoto cell phone number is +81 (0) 90-2902-9484

Please arrive in Tokushima around 10:00 to 17:00 for pick up at the same day. If later than 17:00 please check in the hotel in Tokushima and wait for the next day to be pick up.

II. Money to bring to Japan

1. If you are scholarship students, please bring 50,000 JPY or more. This money will be needed to buy food, beds set, daily needed when you are waiting for the scholarship paperwork procedure to be done about 1 month or 1 and haft month.
2. As for private payment's students please bring enough money while your stay in Japan.

III. Things to bring

1. The weather will be cool from Sep to Nov. From Dec to April will be very cold. Please bring enough jackets or coat for your winter stay in Anan. Or you can buy winter clothes in Japan.
2. Please prepare for 1 pair of sleeper to wear indoor, and your personal needed.
3. Bring your note book computer, electronic dictionary, USB, camera, etc.....
4. The dorm has laundry machine and a dryer
5. Please bring some spice or seasoning from your country because it hard to find here in Japan
6. Bring one set of dark suits (black or dark blue) and black, formal shoes. You will wear

them at formal party or visit companies.

7. Please bring a small lock (suite case type) to lock your draw at the desk inside your room. The teacher will check your room daily from Monday to Friday to make sure that your room is neat and clean, you turn off all the electricity in your room, you close the windows, and other things. So it is a rule to lock your draw, so you will not complain about the lost of your personal items.

8. Prepare for some 100 JPY (coins) if you need to make a phone call to Anan International office staff from public telephone when you arrive at Kansai airport.

9. Please bring some converter for electric use if your country use the electric interface diferent from the picture below:



Japanese electricity plug in



Japanese electricity interface

10. Japan volted for electricity is 100V

11. You can exchange your country curenry to JPY at Kansai airport

12. The dorm have wifi for only computer, but you **cannot** use line, viber, yahoo messenger, Messengers like Facebook-Messenger or WhatsApp...

You **can** use facebook, yahoo mail, gmail, skype, you tube to contact your family and friends.

IV.Pocket Wifi:

1. Here is the website for pocket wifi rental for shorterm. You can use this wifi for your smart phone to contact your family.

<http://kyushu-wifirental.com/en/>

V.Health Insurance:

1. Please buy travel insurance from your country.

2. You must buy health insurance here in Japan. The fee might be 1,800 JPY/ month. This is students rate, so the payment is the lowest for health insurance. When you have to go to the doctor, you will pay for 30% of the fee and the gorvernment will pay 70%.

3. You much buy bicycle insurance around 1,700 JPY~ for 1 time.

VI.Route of the Dorm:

From Monday to Friday:

- 07:00 exercise
- 8:50 Leave the dorm to go to school, lab or the library (even you don't have any class, you have to leave the dorm).
- 11:30 ~12:50 you can enter the Dorm for lunch
- 12:50 Leave the dorm
- 14:30 the dorm will open until 23:00.

From Sat to Sun

- Open all day

V. Roll Called

Monday to Friday

- Roll Called 1 at 7:00 and Roll Called 2 at 21:30

Location: 7:00, 21:30 please open the room door and stand out side of your room

Sat to Sunday

- Roll Called 1 at 7:00 and Roll Call 2 at 21:20

Location: Female students sign up for roll called at Dorm Building # 4

Male students will sign up at the Dormitory Office

VII. Rules: ANCT students are from the age of 15 to 22, and school adopts only 1 rule for both young and adult students. **The rule are strict to protect the younger students, so you have to follow the rule even some rules are irritate for your age!**

1. Please No fighting
2. No smoke, No alcohol, No gambling.
3. Don't invite oposite sex friends to your room
4. If you live at the dorm, you will share the kitchens and bathrooms with other international students. Please clean up after you cook or used, so the next students will have its ready.
5. Students will take turn to clean the kitchens, community room and bathrooms.
6. Any time you leave your room please lock the windows, the door, turn off the lights, remove all the electric plug in to save energy and prevent fire.

VIII. Paperworks:

a. Visa: The total time for visa process will be around 3 months

1. It will take 2 week for Anan Kosen process your paper from the date that you submit your application form.
2. It will take a month for Immigration Office in Japan to issue the certificate
3. Sending the paperworks from Japan to your country will be 1 week or more.
4. The visa will issue 1 week or more, after your application accepted at the Japanese Embassy or General Consulate of Japan in your country.

b. Scholarship:

1. When you are here at Anan Kosen, the next day we will do the paper-works as follow:

- **At Anan city hall:**
 - ① Bring with you your passport, resident card, Anan Kosen student ID card and money
 - ② Resident registration
 - ③ File income tax (your income tax is zero, you will receive the cheap health insurance rate)
 - ④ File health insurance application
 - ⑤ File pension application (you must have in order to buy health insurance in Japan)
 - ⑥ File student waiver for pension (as student you don't have to pay for pension)
- **At Japan Post Office Bank**
 - ① Open the bank account to receive your scholarship every month
 - ② Deposit some money to the new bank. It is safer to keep your money at JP Post bank instate of caring them around in cash.
 - ③ International office staff will show you how to use the ATM with bank book 'tsucho'
 - ④ Minobayashi ATM will open from 8:30 to 15:30

- ⑤ Fujii Grand ATM will open from 9:00 to 21:00
- **At International Office**
 - ① School staff will copy your resident card, passport, bank book
 - ② File your financial application for Anan Kosen
 - ③ School staff will submit to Anan Kosen student affair section and International Office
- **Payment for scholarship:**
 - ① The first month payment will be 31 days from the day our staff will submits your paperwork to Anan Kosen financial session.
 - ② For example, if staff turns in 2015.3.6, your first scholarship will be 2015.4.6. But the pay date for scholarship at Anan Kosen is 10 and 25 every month, so the real pay date for first scholarship will be 2015.4.10. Then next month scholarship will be 31 days after the 2015.4.6.
 - ③ The last scholarship will be very according to the day that you go back to your country. It might be 10 the last month.

2. Before you go back to your country:

- **At the city hall:**
 - ① Bring the resident card, health insurance, fly ticket, passport with you to the city hall
 - ② Close the residency, health insurance, pension, pay the left over health insurance fee
 - ③ Buy the bus ticket to Kansai in Anan with Mr.Takahashi. I.O staff will drop you off at Anan station for Kansai airport if your departure from Anan Monday to Friday 10:15 -17:00. Please inform her of the time you want to pick up at ANCT.
- **At Japan Post Office Bank**
 - ① If you want to keep the JP bank. You can keep the bank if you want to, please withdraw all your money and left 100 JPY in the bank for activeness. It will be kept for 10 years, and it will automatic active if you use during the interval 10 years.
 - ② If you want to close the JP bank. File the document to close it.
- **At Anan Kosen**
 - ① Payment for Dorm utility and room, cafeteria (if you eat there)
 - ② You will submit all journals with signature, JASSO final report with signature, Research paper, return all the books and things that you borrow from Anan Kosen, 20 pictures that you took during the time here.
 - ③ Presentation for JASSO final report in power point
 - ④ Contact director of I.O for your Completed certificate
 - ⑤ Say good bye and thank you to your supervisor, Japanese teachers and other teachers with a gift
 - ⑥ I.O staff will check your room before you go to Kansai. Give the bike key and move your bike to laundry room near your parking lot location, the room keys, the name tag at the door, the heater, the lam light and other things that you have borrowed while you are here.
 - ⑦ Please clean your room, take a way all the trash, your belonging that you don't

want to have and left over food to the big trash collection outside the dorm near the boy's dorm.

- ⑧ Make sure to ask your friends if they want to have your left over food and things. Don't just assume that your friends want them and leave without telling them. They will have to clean your mess after you left.

● **At Kansai airport:**

- ① Please return your resident card to the custom officer at Kansai airport when you go out the check point for your passport. This will be clear out the case for your next visit to Japan.
- ② If you forget, please make a hold in the resident card and send by EMS to I.O staff by Anan Kosen address. We will return it at the Immigration Office in Komatsushima.

ix.Requirements:

- ① Students will visit 3 places during their stay in Japan.
- ② Students have to write journal every day
- ③ During their stay at ANCT, students have to write research papers and 1 final report.

X. Estimate Fee to stay at NIT:

1. Room at Dormitory	~1,000 JPY/ 1 month/ person
2. Utility for Dorm (water, toilet paper, electricity, etc...)	~20,000 JPY/3 months/person
3. Bed set	~15,000 JPY/set
4. Food:	
● Eat at NIT Cafeteria (breakfast, lunch and dinner)	943JPY/day/person
● Cook by yourself	~15,000 JPY/month
5. Others:	Depend on individual
6. Transportation	Depend on individual
7. School fee:	waiver
8. Fly tickets, bus tickets and train ticket	Pay by yourself
10.Travel	Pay by yourself
11.Health Insurance	~1,800 JPY/month

XI.Gifts

1. Please prepare 4 small presents: President of NIT, supervisor, dorm staff 2 person.

XII. Wifi Set Up at Meisei Dorm for shortterm students (computer only not allow for cell phone):

1. Set Up for Window Computer

- Go to wifi button on your computer and connect to the network name: **actd**
- For the first time, you have to enter the password: **actmeiseiryoyou**
- Then go to internet option setting. Click on **proxy**.
- Then enter proxy address: **http://proxy.anan-nct.ac.jp**
- Port: **8080**
- IP address is: **192.168.0.50;*.local**
- check to activate box

The system then bring you to **Ferec page**

- Now you have to enter username and password was given for you by teachers at

international office.

- For example: use name: **foreign00** & password: **student00**
- Then now you can login to the wifi connection at the dorm

If you have trouble to login please inform your teachers at international office

XII. Wifi contact:

Please open the line account from your country because we will use line to contact in Japan.



XIII. School Address and Contact Information:

English

National Institute of Technology, Anan-College
265 Aoki Minobayshi Anan Tokushima
Meisei Ryou
774-0017 Japan

Japanese

阿南工業高等専門学校

774-0017

徳島県阿南市見能林町青木 2 6 5 明正寮

Telephone:

1. International Office

+81-(0)884-23-7100 (Office);

2. Vice director Dr. Shiromoto

cell phone +81 (0) 90-2902-9484