

## Application Guidelines for Shinshu University Japan Studies Intensive Program FALL semester/ 2021 (October, 2021 - March, 2022)

**This program is NOT designed as an ONLINE course. All the participants are required to come to Japan. However, there might be the case that we cannot accept some applicants due to the policy of the Japanese government or/and Shinshu University!**

1. Requirements			
Eligibility	■For your entire study period at Shinshu University, you must be enrolled as a degree seeking undergraduate or postgraduate student at a university that has a Shinshu University Japan Studies Intensive Program (*1) Agreement with Shinshu University. Students whose main purpose is to conduct research are not eligible for this program. (*1 hereinafter referred to as “Intensive Program”)		
Grade	■NR		
Japanese Language Ability & Other Requirements	■If you wish to study mainly Japanese/ NR		
	■If you wish to study major subjects/ You are required to prove your Japanese language skills to understand a lecture of major subjects you wish to take.		
	■Other equirements: You are requested to respond to our requests. (e.g. filling out of questionnaire we ask you to do so, participating international exchange activities in/out of the campus willingly)		
	■If you wish to pursue postgraduate study at Shinshu University, this program is not for you.		
2. Classroom Language			
■Japanese Most of the classes are taught in Japanese.			
3. Course Registration Limitation			
■You can take classes up to 12 Koma per week. (1 Koma = 90-minute class) ■If you are not able to come to Japan by the specified date: * Take classes via online from your home country. * Until all students of the class are able to come to Japan, you take such class by online even if you are here in Japan. * In the case that you come to Japan in the middle of the cemester, you cannot take major subjects offered by Faculty of Arts, Faculty of Economics & Law, or/and Faculty of Science.			
4. Requirements for Completion			
■The number of credits required to complete the Intensive Program is at least 5 credits. You are also requested to make a presentation at the end-of-the program.			
5. Visa			
■Student Visa You have to apply for your visa on you own at the Japanese embassy or Consulate. You are required to bring “Certificate of Eligibility (COE)” and “Letter of Acceptance”. We will send those documents to you/your home university.			
6. Program Fee - University Dormitory - Other Expenses			
■Program Fee/ JPY 200,000 Not refundable! Not deductible! If you cannot come to Japan, and take classes only by online from your home country or If you cannot take major subjects offered by Faculty of Arts, Faculty of Economics & Law, or/and Faculty of Science, there will be no refund or reduction of the program fee. ■University Dormitory/ Our dormitories for the international students are not available for Intensive Program students. We will provide you apartments' & real-estate offices' information. ■Other Expenses/ Hotel charge for the first two weeks after landing Japan All the passengers from the overseas are required to stay in a hotel room to see the health status for the first 2 weeks after arriving in Japan.			
7. Scheduleed Academic Callendar for FALL/2021			
Arrival Date	September 15	Study Tour	*TBA (might be cancelled)
Guidance	September 16 – 24	Final Examination Period	January 25 – February 1
Placement Test & Interview		End-of-Program Presentation	February 2
Registration at City Hall		Spring Break	February 3 – March 31
Placement Test Results Annou		Academic Transcript	available early April
Registration for Classes	October 8		
Fall Semester Period	September 27– January 24, 2022		



## 8. Application Deadlines & Procedures - Screening & Results

(1)	<b>Application Form Deadline June 10, 2021</b>	Please send us the Application Form along with all other documents and specified items on the following list to the Center for Global Education and Collaboration (hereinafter referred to as "GEC") * Please note that applications submitted directly by an individual applicant will not be accepted.
	Mailing Address:	3-1-1 Asahi, Matsumoto, Nagano 390-8621 JAPAN Phone +81-263-37-3402 / Fax +81-263-37-2181
(2)	Screening & Results	GEC will conduct screening the forms and other documents listed below, and will inform the results <b>by the end of June</b> . Acceptance letters will be mailed to partner universities at the same time.

## 9. Application Forms/Documents/Items Deadline: June 10, 2021

Forms - Documents - Other Necessary Items		Created/Prepared by
Attachment 1	Check List	Applicant
Attachment 2	Application Form	
Attachment 3	Certificate of Health	
	3 passport-size photos 40mm (H) ×30mm (W) (taken within the last 3 months, no covered head, full face)	
	Latest Transcript in English	
	Certificate of bank deposit balance (must be equivalent of JPY 500,000) or a certificate of scholarship recipient. *Bank account holder's name shall be the same as the person who covers the expenses.	
	Copies of passport (photo page and landing permission stamp page if you have ever come to Japan)	
	Copy of certificate of Japanese language proficiency if any	
Attachment 4	University CO-OP Insurance Application with applicant's signature	

## 10. Section You Belong to - Your Adviser & Contact Person

Students under the Intensive Program will belong to GEC, and GEC professors will be their advisers. If you have any questions, please contact:

Adviser : Naho Shimodaira (Ms.), Specially-appointed Professor, Shinshu University Center for Global Education and Collaboration

E-Mail	shimo@shinshu-u.ac.jp
TEL / FAX	Tel: +81-263-37-3069 / FAX : +81-263-37-2181
Address	3-1-1 Asahi, Matsumoto City, Nagano, Japan 390-8621
Contact Person: Yukiko Kouno (Ms.), Shinshu University Division of International Planning	
E-Mail	Kouno_Yukiko@gm.shinshu-u.ac.jp
TEL / FAX	Tel : +81-263-37-3402 / Fax : +81-263-37-2181
Address	Same as above



## 11. Available Classes

- Intensive Program students can take courses from the following list **【1】～【3】**.
- Please note that almost all the subjects except language subjects are taught in Japanese. And you cannot take the language subjects.
- If your Japanese language skill is not sufficient or if the class capacity has already been reached, you may not be accepted into the class (es) you wish to take.

All syllabi for 2021 can be found at the following website. (Japanese only)  
<https://campus-3.shinshu-u.ac.jp/syllabusj/Top>

The following is a list of classes offered by GEC in the academic year of 2020.

### 【1】Japanese-related Subjects

#### Intensive Japanese Language Subjects Offered by GEC / Matsumoto Campus

Classes	Contents	Number of Koma ( per week )
Class A	For the students who wish to learn from Japanese character; Hiragana & Katakana	9 Koma
Class B	For the students who have studied basic Japanese	9 Koma
Class C	For the students who can communicate in Japanese language but not enough	9 Koma
Class D	For the students who can communicate in Japanese language but not enough	9 Koma

1 koma = 90-minute class

You can find GEC 2021 syllabus at: <https://campus-3.shinshu-u.ac.jp/syllabusj/Search?Code=R2>

#### Class A (For Beginners) / Matsumoto Campus

Spring Semester (Apr. - Sep.)			Fall Semester (Oct. - Mar.)	
Course Title	Class Hours	Credits	Course Title	
Japanese; Grammar (A)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (A)	Class hours and credits are the same as the Spring semester
Japanese; Conversation (A)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (A)	
Japanese; Reading/Writing (A)	(1 koma/wk) × 15 wks	1	Japanese; Reading/Writing (A)	
Japanese; Practical Conversation (A)	(1 koma/wk) × 15 wks	1	Japanese; Practical Conversation (A)	
Japanese; characters (A)	(1 koma/wk) × 15 wks	1	Japanese; characters (A)	
Credit Total		9		

#### Class B (For Pre-Intermediate Students) / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)	
Course Title	Class Hours	Credits	Course Title	
Japanese; Grammar (B)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (B)	Class hours and credits are the same as the Spring semester.
Japanese; Conversation (B)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (B)	
Japanese; Kanji (B)	(1 koma/wk) × 15 wks	1	Japanese; Kanji (B)	
Japanese; Reading/Writing (B)	(1 koma/wk) × 15 wks	1	Japanese; Reading/Writing (B)	
Japanese; Practical Lesson (B)	(1 koma/wk) × 15 wks	1	Japanese; Practical Lesson (B)	
Credit Total		9		



## Class C (For Pre-Intermediate Students) / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)	
Course Title	Class Hours	Credits	Course Title	
Japanese; Grammar (C)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (C)	Class hours and credits are the same as the Spring semester.
Japanese; Conversation (C)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (C)	
Japanese; Reading/Writing (C)	(1 koma/wk) × 15 wks	1	Japanese; Reading/Writing (C)	
Japanese; Practical Lesson (C)	(1 koma/wk) × 15 wks	1	Japanese; Practical Lesson (C)	
Japanese; Kanji (C)	(1 koma/wk) × 15 wks	1	Japanese; Kanji (C)	
Credit Total		9		

## Class D (For Intermediate Students) / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)	
Course Title	Class Hours	Credits	Course Title	
Japanese; Grammar (D)	(3 koma/wk) × 15 wks	3	Japanese; Grammar (D)	Class hours and credits are the same as the Spring semester
Japanese; Conversation (D)	(3 koma/wk) × 15 wks	3	Japanese; Conversation (D)	
Japanese; Practical Lesson (D)	(1 koma/wk) × 15 wks	2	Japanese; Practical Lesson (D)	
Japanese; Kanji (D)	(1 koma/wk) × 15 wks	1	Japanese; Kanji (D)	
Credit Total		9		

## Japanese Language & Japanese Culture Subjects (For Pre-Advanced Students) / Matsumoto Campus

Spring Semester (Apr. – Sep.)			Fall Semester (Oct. – Mar.)		
Course Title	Class Hours	Credits	Course Title	Class Hours	Credits
Reading (Japanese Language) A- I	(1 koma/wk) × 15 wks	1	Reading (Japanese Language) II	(1 koma/wk) × 15 wks	1
Reading (Japanese Language) B-1	(1 koma/wk) × 15 wks	1	Writing (Japanese Language) II	(1 koma/wk) × 15 wks	1
Writing (Japanese Language) A- I	(1 koma/wk) × 15 wks	1	Listening (Japanese Language) II	(1 koma/wk) × 15 wks	1
Writing (Japanese Language) B- I	(1 koma/wk) × 15 wks	1	Conversation (Japanese Language) II	(1 koma/wk) × 15 wks	1
Listening (Japanese Language) I	(1 koma/wk) × 15 wks	1	Upper Intermediate Japanese (Grammar) II	(1 koma/wk) × 15 wks	1
Conversation (Japanese Language) I	(1 koma/wk) × 15 wks	1	The World of Business in Japan	Intensive Course	1
Business Japanese (for over sophomore students) I	(1 koma/wk) × 15 wks	1	Career Development for International Students	Intensive Course	1
Japanese; Upper Intermediate (Grammar) I	(1 koma/wk) × 15 wks	1	Japanese Martial Arts and Traditional Culture II	(1 koma/wk) × 15 wks	1
Academic Japanese/	Intensive Course	1			
Japanese Society and People I	(1 koma/wk) × 15 wks	2			
Japanese Martial Arts and Traditional Culture I	(1 koma/wk) × 15 wks	1			
Credit Total		10	Credit Total		8

\*The above subjects might be changed for the academic year of 2021.

## 【2】Subjects Offered by the School of General Education / Matsumoto Campus

You can take fundamental subjects and basic science subjects. But you are not allowed to take language learning subjects. cf. <https://www.shinshu-u.ac.jp/faculty/general/c-subject/> \* However, if you cannot arrive in Japan by the specified date, then you will not be able to take those subjects.

## 【3】Major Subjects & Introductory Major Subjects Offered by the Faculty of Arts, Faculty of Economics and Law, and Faculty of Science / Matsumoto Campus

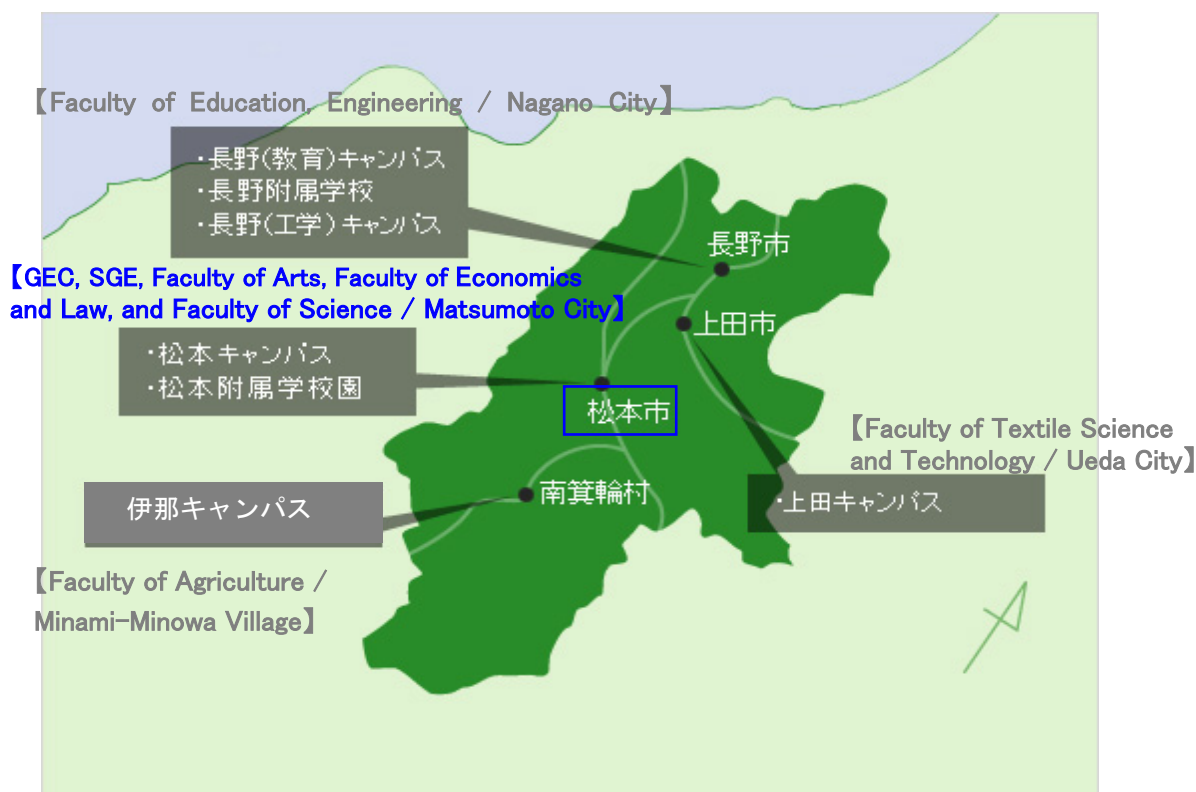
If you are permitted by the teacher of the subject(s) you wish to take, then you can take the subject(s) \* However, if you cannot arrive in Japan by the specified date, then you will not be able to take those subjects.

### Be Aware ! Class Registration for the Subject(s) of 【2】 & 【3】

In order to take major subjects provided by the faculties (Arts, Economics and Law, and Science), you may be required to prove your Japanese language ability. However, in case that the class you wish to take has a capacity limitation and it already has an excess number of students, you may not be allowed to take the class.

## 【 ATTENTION!!! 】

The other four campuses (Faculty of Education, Faculty of Engineering, Faculty of Agriculture, and Faculty of Textile Science and Technology) are located far away from Matsumoto Campus. Therefore, you cannot take the major subjects of those four faculties during participating the Intensive Program.



## 12. Course Registration Limitation

Limitation	Intensive Program students can take classes up to 12 koma per week. (1 koma is a class of 90 minutes)
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13. Course Registration Deadline ▪ Procedure	
When / How	After arriving here, you take a placement test and will be categorized according to the test result ⇒ fill in the registration form ⇒ get your adviser's approval/advice ⇒ submit the form to GEC by the designated day (by October 8, 2021)

14. Evaluation of Academic Results ▪ Academic Transcript ▪ Credit Transfer Policy	
Evaluation of Academic Results	The evaluation of grades of classes will be conducted by each class instructor.
Academic Transcript	Academic Transcript will be provided around early April, 2022. The transcript includes course titles, grades, and the number of credits you earned. Please refer to the academic transcript sample on the page 7.
Credit Transfer Policy	It is the matter of your home university if the subjects, grades, or/and credits earned at Shinshu University are transferable. We advise you to ask the coordinator of your home university about the credit transfer policy in advance.

15. Requirements for Completion ▪ Certificate of Completion	
Requirements for Completion	<p>The number of credits required to complete the Intensive Program is at least 5 credits.</p> <p>All the Intensive Program Students also have to make a presentation in Japanese or English at the end-of-the program presentation.</p> <p>The president of Shinshu University shall determine completion on decision in the Shinshu University International Liaison and Coordination Committee.</p>
Certificate of Completion	The president of Shinshu University shall award a certificate of completion to you if you meet the above requirements.

16. Insurance (Intensive Program Students are required to take out the following insurances)	
National Health Insurance	<p>about ¥1,800 per month</p> <p><a href="http://www.city.matsumoto.nagano.jp/kenko/kyuhu/matsumotoshinokokuho.html">http://www.city.matsumoto.nagano.jp/kenko/kyuhu/matsumotoshinokokuho.html</a></p>
Univ. CO-OP Insurance	<p>about ¥14,000</p> <p>Life &amp; Fire mutual Insurance with Personal Liability Insurance and for death of parent or benefactor</p> <p><a href="https://hoken.univcoop.or.jp/life/index.html">https://hoken.univcoop.or.jp/life/index.html</a> (Japanese and English only)</p>

17. Pick Up Service and Access from Major Airports	
Pick Up Service	N/A
Access from Major Airports	<p>We will send you a handbook "Pre-Arrival Information" that includes access information from major airports to Matsumoto.</p> <p>You can also find how to travel to Matsumoto in the following websites:</p> <p><a href="https://visitmatsumoto.com/access/">https://visitmatsumoto.com/access/</a></p>

**SHINSHU UNIVERSITY**  
**Center for Global Education and Collaboration**

3-1-1 Asahi, Matsumoto City, Nagano, 390-8621, JAPAN  
Tel: +81-263-37-3360 Fax: +81-263-37-2181

**SAMPLE**

**TRANSCRIPT OF ACADEMIC RECORD**

STUDENT NUMBER :	18REXXXX	ORDER NUMBER :	XXXXXX
NAME :	XXXX XXXXX	DATE OF ISSUE :	March 31, 2019
Date of Birth :	May X, 1998	International Center	
Date of Admission :	October 1, 2018		

Subjects / Course Title	Year	Grade	Credits
SEMINAR : Hospitality for sporting events	2018	S	2
Comparative Arguments Focused on Japanese and Chinese Cultures Seminar	2018	A	2
Japanese Reading II	2018	S	1
Japanese Writing II	2018	S	1
Japanese Language II (Listening & Vocabulary)	2018	B	1
Japanese Condition (Culture and Japanese Language)	2018	S	2
Japanese Society and people II	2018	S	1
Japanese; Upper Intermediate (Grammar)	2018	A	1
Japanese Martial Arts and Traditional Culture II	2018	B	1
Academic Japanese 1- II	2018	B	1
Multi-Cultural Understanding	2018	A	1

I hereby certify that the above transcript is true and correct.

Signature:

Tanaka, Kisyoshi

Director, Center for Global Education and Collaboration,  
Shinshu University, Japan

**GRADING SYSTEM**

S : excellent : 90 - 100  
A : very good : 80 - 89  
B : good : 70 - 79  
C : satisfactory : 60 - 69

**UNITS OF CREDIT**

Credit for academic work in the University is awarded in semester units.  
The academic year is divided into two semesters of 15 weeks each.  
One credit is granted for 45 hours of study, composed of formal teaching and student preparation.



## Information *Living Cost*

### Living Cost

Please refer to the website of STUDY in JAPAN (JASSO) URL as follows. But please be aware that their information is not always up to date. The website is available in English, Chinese, and Korean.  
<https://www.studyinjapan.go.jp/ia/life/livingcost-price/>

#### <Approximate Food Prices>

The price of food as of March, 2021 (@ the supermarket near the campus)  
 loaf of bread ¥200, rice 5Kg ¥1,500, milk ¥200, 10 eggs ¥200, beef 100g ¥200~,  
 pork 100g ¥120~, 3 slices of salmon ¥400~, potato ¥60, cucumber ¥60,  
 carrot ¥100, cabbage ¥150~, Cup Noodle ¥150~, Toilet paper ¥50

SEIYU <https://www.seiyu.co.jp/pb/mo/>

DELICIA <https://tokubai.co.jp/%E3%83%87%E3%83%AA%E3%82%B7%E3%82%A2/9302>

#### <Public Utilities Charge>

Approximately ¥10,000~15,000 depends on the contract of the apartment.

## Information *Real-estate Office & Apartment*

### Sun Heights Apartment (about 10 minute walk to the campus)

YOSHIDA SHOJI <http://www.0263324432.com/>



(As of December, 2020)

Deposit ¥31,000

Cleaning expense ¥31,000

Rent ¥31,000~/month

Utility bills charged amount/month

Free Wi-Fi

### Share House YUKIWARI- SO (about 10 minute walk to the campus)

<https://yukiwari.sumomo.ne.jp/>



(As of December, 2020)

No Deposit

No Cleaning expense

Rent ¥26,000~/month

(including utility bills for the  
common space)

Free Wi-Fi